

COMMISSIONERS' MINUTES – DAVIS COUNTY

WORK SESSION MINUTES

January 24, 2023

The Board of Davis County Commissioners met for a Work Session at 8:30 a.m. on January 24, 2023, in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given under the requirements of UCA § 52-4-202.

AGENDA AS
POSTED

Roll Call

8:30 a.m. **Animal Care Feasibility Study** — *Presented by Animal Care Director Ashleigh Young*

DISCLAIMER

The meeting was an open dialogue. Critical points in the discussion have only been briefly summarized. The reader may refer to the audio recording and the publicly distributed materials for further clarification of the content. Timestamps have been noted in the minutes to aid in locating points of discussion in the audio record. The audio recording for this meeting is available based upon the County's current retention schedule.

All documents from this meeting are on file in the Davis County (DC) Clerk's office.

ROLL CALL

Davis County Commissioners in attendance: Lorene Miner Kamalu, Chair; Randy B. Elliott

Excused: Commissioner Stevenson

In Attendance: Brian McKenzie, Davis County Clerk; Rebecca Abbott, Davis County Chief Deputy Clerk; Neal Geddes, Davis County Chief Deputy Attorney; Angie Nelson, Davis County Chief Deputy Auditor; Ashleigh Young, Davis County Animal Care Director; Shauna Brady, Davis County Commission staff; Lane Rose, Davis County Facilities Director

In Attendance Virtually: David DeRoos, President of Citygate Associates, LLC; Jan Glick, Animal Services Specialist with Citygate and study Project Manager; Andrew Green, Citygate Fiscal Consultant; George Miers, Swatt Miers Architects, Architectural Partner; Anna Trill, Swatt Miers Project Manager; Alex Jensen, Layton City Manager; Dennis Cluff, Clinton City Manager; Shairise Bills, Davis County Deputy Auditor; Kyle Laws, West Point City Manager; Sydney Larrabee, Davis County Animal Care; Brigham Mellor, Farmington City Manager; Bryce Haderlie, Woods Cross City Manager

The meeting commenced at 8:31 a.m.

WORK SESSION
DISCUSSION

Animal Care Feasibility Study

Commissioner Kamalu thanked all the attending city officials because this is a discussion where it is important for the cities to be involved. Ashleigh said this feasibility study has been going since October 2021 and today is the final review from Citygate. She turned it over to Dave DeRoos.

(Minute 2:33) Dave explained the goal of Citygate is to be a virtual city hall and it was important to include Animal Services. They work with cities and counties, large and small, allowing for greater synergy to transform communities.

(Minute 9:14) Jan Glick presented a general overview of the study, including what the study analyzed and how they gathered data.

COMMISSIONERS' MINUTES – DAVIS COUNTY

(Minute 20:12) Jan turned the time over to George Hiers to discuss the recommended building changes. George first explained the diagrams and schematics included in the presentation are plans used to test the viability of changes and are not site specific. He also added on average a facility of over 32,000 square feet would be needed for a population comparable to Davis County. The current facility is roughly 11,000 square feet on approximately 2.2 acres of level ground. Due to the building size and the available ground, it would be best to build a new facility on the same site. He then went through the presentation to discuss their evaluation process and final recommendations. The Commissioners asked how the public entrances in the recommended layout would be staffed. George explained only the main entrance and the clinic would need to be staffed full time. The other two entrances are arranged in a way to allow visibility from the main desk or the area could be operated by appointment. Ashleigh also advocated for having separate entrances not only for disease control, but to also make the customer experience more tailored, thereby avoiding additional problems.

(Minute 1:07:20) Andrew Green then presented the fiscal findings of the study, including current expenditures and revenue, and different financing options for the recommended changes.

(Minute 1:20:15) Jan presented the final summary then time was turned over for questions. Kyle Laws asked if there was an analysis of building a more central location, thereby improving service. Citygate explained an advantage to using the current site is the project can start sooner and there would not be additional cost from a land purchase. Based on their discussions with individuals, it is an even split on using the current location or moving. Doing an analysis of building on a new location was out of the scope of the study. Kyle said he advocates for doing things correctly, rather than quickly, when it comes to making a decision. The Commission pointed out additional pros and cons with the current location.

(See Attachment A)

ADJOURNMENT The meeting adjourned at 10:04 a.m.

MATERIALS PRESENTED All publicly distributed materials associated with this meeting are noted as the following attachments:

 A. Feasibility Study for Animal Care, Davis County, UT Report Presentation Final

Minutes prepared by:
Jessy Turner
Deputy Clerk

Minutes approved on: 2/21/2023

/s/ Brian McKenzie

Brian McKenzie
Davis County Clerk

/s/ Lorene Miner Kamalu

Lorene Miner Kamalu
Commission Chair